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**HANDBOOK FOR THE ASSESSMENT AND
VALIDATION OF PEDAGOGICAL COMPETENCES
OF ADULT EDUCATORS**

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This package of training materials was developed in the framework of the project CAPIVAL - Capitalizing on Validpack: going Europe wide, Ref. no. 511883-2010-LLP-RO-KA4-KA4MP

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INTRODUCTION



Capitalizing on Validpack: going Europe wide- CAPIVAL (511883-LLP-1-2010-RO-KA4-KA4MP) is a KA4 - Dissemination and Exploitation of Results project of the EU Lifelong Learning Programme. It intends to exploit the results of VINEPAC project - *Validation of informal and non-formal psycho-pedagogical competencies of adult educators* (www.vinepac.eu), especially the use of the **Validpack** instrument that facilitates the documentation and evaluation of trainer's competences acquired in formal, non-formal or informal learning contexts.

This project is developed in international cooperation with eight **partners** from different parts of Europe with relevant expertise in the domain. Through the **CAPIVAL** project the **Validpack** instrument is intended to be extended to over 20 European countries by establishing a network of national contact points (NCPs).

The **Validpack** instrument was developed as one possible package of tools, with the aim of supporting the identification, documentation, evaluation and validation of the existing pedagogical competencies of the adult learning staff, and thus to foster their certification, as an alternative path towards professionalization in adult education.

The validation path* is more and more seen as an alternative solution towards professionalization, and in order to increase its trust factor and quality on the labor market, professional assessors of competencies are needed. In the **CAPIVAL** project such solution was developed: hence, the training package we propose you herein being destined to the ones interested to become assessors of competencies of the trainers in adult education.

While using and testing the Validpack we could notice that, in spite of designing

* See also "Proposal for a COUNCIL RECOMMENDATION on the validation of non-formal and informal learning", Brussels, 5.9.2012, COM(2012) 485 final, available at <http://eur-ex.europa.eu/LexUriServ/LexUriServ.do?uri=COM:2012:0485:FIN:en:PDF>

there an “Evaluator’s guide for the use of Validpack”, the question which arose several times referred to who is entitled to do such an evaluation, and how can one ensure that the evaluation is properly done.

Therefore, this handbook concerns the objective to sustain the **Validpack** implementation through the development of training courses for Validpack-assessors and provision of reference materials aimed at describing, in terms of quality criteria, the Validpack-assessment process in all its phases and aspects.

This handbook is a guideline for setting up nationally contextualized trainings for Validpack-assessors. The handbook, designed as a comprehensive training package, contains an overview with the training concept we propose, accompanied by the five modules aimed to develop the listed core competences for the trainer’s assessor. The practical tools and portfolio layout the assessor is supposed to build, to document his/her competencies are also contained in this handbook, so that the trainer has, in a practical and pragmatic way, all the necessary theoretical background and practice tools he might need for training the assessor of the trainer’s pedagogical competencies.

The manual and the actual training modules are open to adaptation to any national/regional/local context. The materials were developed taking very much into account the Dutch perspective, but they are designed in an open way, and each trainer around Europe and beyond, can adapt them to the national legal specifications, as we believe that the core competencies of the assessor of a trainer are the same everywhere. The same situation states for Validpack. It is not a ready-made static instrument, but it can be adapted according with new developments and needs (see for instance the European Qualification Framework, or the mapping of the competencies of the adult learning staff published by the European Commission after the Validpack has been designed), with the national regulations. Some hints of adaptation can be found already of the project web site (www.capival.eu), as they were synthesized and adapted in accordance with the feedback received while testing it Europe-wide and in Asia.

In case of questions concerning such an adaptation, feel free to ask the project-leader on www.capival.eu.

Simona Sava and Ruud Duvekot

PART ONE
Training Manual for ASSESSORS
OUTLINE

Training Manual for ASSESSORS

Outline for the training of assessors in the EU-project Capival

Ruud Duvekot & Jeroen Geerts, Inholland University

Based on:

Kappe, R., R. Smits & E. Bekker (2011) *Training-model for assessors of Inholland University*. Amstelveen, Inholland/ECI.

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